

SOUTH COLLEGE

UNRESTRICTED GRANT ROUTING SLIP

INTERNAL DOCUMENT

All unrestricted grants must have the appropriate signatures as indicated below. A budget describing how the grant amount will be expended must be attached to this routing slip. *The President and/or Executive Vice President will sign only after all appropriate persons have signed.*

Grantor: _____

Purpose of Grant: _____

This Grant is (please check one):

New Continuation/Renewal → Account No. _____

Signatures:

Grant Recipient _____ Date _____

Unit Head/Division Head/Chair _____ Date _____

Dean _____ Date _____

Director of Sponsored Programs _____ Date _____

Chief Financial Officer _____ Date _____

President and/or Executive Vice President _____ Date _____

Upon expenditure of the grant amount, a final accounting will be prepared by the Finance/Business Office and provided to the Grant Recipient and Office of Sponsored Programs.

SPONSORED PROGRAMS OFFICE USE ONLY:

Final Accounting Received Date:

Notes: